



## Yearly Status Report - 2016-2017

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		NATIONAL COLLEGE FOR TEACHER EDUCATION
Name of the head of the Institution		Dr. M.N. Krishnankutty Nambeesan
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04842522583
Mobile no.		9388605479
Registered Email		<a href="mailto:nationalcollege09@gmail.com">nationalcollege09@gmail.com</a>
Alternate Email		<a href="mailto:mnkknambeesan@gmail.com">mnkknambeesan@gmail.com</a>
Address		NATIONAL COLLEGE FOR TEACHER EDUCATION, VENGOLA, PERUMBAVOOR
City/Town		ERNAKULAM
State/UT		Kerala
Pincode		683556

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Rural</b>
Financial Status	<b>Self financed</b>
Name of the IQAC co-ordinator/Director	<b>Jayakrishnan P V</b>
Phone no/Alternate Phone no.	<b>04842522583</b>
Mobile no.	<b>9387063382</b>
Registered Email	<b>jayakrishnanams@gmail.com</b>
Alternate Email	<b>nationalcollege09@gmail.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.nationalcollege.edu.in/downloads/national-AOAR-2015-16.pdf">http://www.nationalcollege.edu.in/downloads/national-AOAR-2015-16.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.nationalcollege.edu.in/downloads/DIARY-2016-17.pdf">http://www.nationalcollege.edu.in/downloads/DIARY-2016-17.pdf</a>

**5. Accrediation Details**

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>1</b>	<b>B</b>	<b>2.77</b>	<b>2015</b>	<b>14-Sep-2015</b>	<b>13-Sep-2020</b>

<b>6. Date of Establishment of IQAC</b>	<b>21-Jul-2005</b>
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**7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>Cleaning of college</b>	<b>06-Jun-2016</b>	<b>40</b>

campus under the auspices of Green Protocol	1
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2017 0	0
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Ensured the smooth functioning of the college academics and administration. And assured active functioning of the various student clubs, viz. Literary club, Social Science Club, Mathematics Club, Science Club, Nature Club, etc. in the college by conducting several competitions. 2. Organised numerous training/refresher programmes to enhance the quality of the faculty and staff 3. Organised workshop on Online digital tools of learning. This was followed by several seminars hosted by the college.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To enhance E learning among students	Students prepared econtents on various

and faculty	topics in almost all secondary school subjects and learned to upload the same. The faculty and students created blogs as well.
<a href="#">View File</a>	

<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
Governing Body	14-Jan-2022

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
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Year of Submission	2017
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Date of Submission	23-Mar-2017
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<b>17. Does the Institution have Management Information System ?</b>	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The Management Information System of the college is partially digitalized. We have bio metric punching system for recording the attendance of the students, faculty and staff. The institution maintains an efficient management system to collect and integrate information on academic and administrative aspects of the college. Efforts are being taken to follow MIS in the college through Library and office automation.
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## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

To acquaint the prospective teachers to the noble profession of teaching, the Institution arranges a Six-Day Orientation Programme every year. Teaching - Learning and Evaluation Experts in the field of education are invited for giving orientation classes. Besides them, the Principal, HoD and faculty members conduct classes on different aspects of teacher education. Guardians are invited to attend the Inaugural Function. The Orientation Programme deals

with an overall view of the vision, mission, goals, objectives, rules and regulations of the Institution; value of teaching profession, status and code of conduct for the student teachers, detailed structure of the programmes, evaluation processes and various facilities available in the Institution. The College Guidance Cell arranges programmes to develop a positive attitude towards the course and to make the students confident about their potentialities. At the very beginning of each academic year, the faculties under the guidance of the principal discuss the schedule for the academic year and disseminate duties for the faculty members. The time table for the academic year is prepared based on the discussion. The college follows the 'Day System'. The periods are assigned according to the credit given to each course in the syllabus. The vice principal acts as the college coordinator. The college coordinator monitors the smooth conduct of the academic schedule including the practical works to be done as per the curriculum. The college maintains calendar and handbook that gives an overall view of scholastic and co-scholastic activities to be done by the students for the academic year. Teachers are assigned charge of various activities and they are responsible for maintaining the reports and necessary documents of the activity assigned to them. The members of the faculty and staff meet at regular intervals under the leadership of the principal and discuss the progress and functioning of various activities. The minutes of the meetings are strictly maintained by the staff secretary. Communication of all important information by the principal to the various stakeholders is done through official meetings, notice and through the official whatsapp groups. The institution supports both the faculty and students by providing the various resources like library, technological facilities, internet facility in order to make the teaching - learning process effective. The faculty members are encouraged to participate in subject meetings, seminars and workshops to become professionally competent. Flexible timetable, schedule for cultural activities, lab work and value education classes are undertaken by the college in an adequate way. The social commitment, creativity, social sensitivity to contemporary issues of the students is enhanced through active participation in clubs. The institution extends full support to its students' union for planning and implementing different activities for students' welfare. The students observe days of national and international importance by organizing variety of programmes. The social sensitivity of the students is nurtured through the conduct of various programmes like visits to special schools, old age homes, local communities, government hospitals, etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BEd	Nil	Nil
MEd	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting	Programme Specialization	Date of implementation of
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CBCS		CBCS/Elective Course System
BEd	106.14. Environmental Education	01/06/2016
MEd	913.1. Educational Evaluation	06/07/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	18	Nil

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Yoga practices	16/11/2016	62
Aerobics	16/11/2016	62
Value education	11/01/2017	62
<a href="#">View File</a>		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Internship at cooperating schools	33
MEd	Internship at School level, D.Ed. and B.Ed levels	29
<a href="#">View File</a>		

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>The Institution collects feedback from the students through an evaluation proforma based on the NCTE guidelines. Teachers thoroughly analyze the responses given by the students and recognize the strengths and weaknesses of teachers from the students' perspectives. Based on the feedback obtained, they prepare action plans to implement the necessary changes in their teaching strategies in future. The IQAC of the college collect feedback from teachers on curriculum and course, teaching, learning, evaluation research, facilities available in the campus, Governance and management. And IQAC take proper initiatives to point out the strengths of the college and the areas where improvement is needed. Besides this, the Institution also collects feedback and</p>

suggestions from the employers, alumni, Guardian Teachers Association etc. The institution always gives attention to keep good relation with Alumni members and frequently arranges programmes to ensure active participation of Alumni members. Parents or Guardians Meetings' are arranged at regular intervals in order to extract their intellectual resources and fruitful suggestions. All have appreciation for the preparation and training given to students for cracking CTET, KTET, SET and NET exams. Based on the feedback, necessary changes are incorporated into the teaching strategies and institutional facilities. The progress of the student is informed to the parents frequently to ensure their cooperation. The feedback collected from all sources is utilized towards effective planning and execution of activities for improving the quality of the teacher education programme and the Institution. The feedback from the employers also revealed that our students are competent in their subject, emotionally balanced and socially committed.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	NIL	50	18	18
MEd	NIL	50	11	11

[View File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	18	11	8	3	11

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
14	14	4	3	3	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In every academic year, Orientation Programme which forms a part of Mentoring System is arranged for all the students at the commencement of the courses. The institution emphasizes the role of teacher as mentors. The mentoring services are provided to students with academic and personal problems. Teachers maintain tutorial and case study records of their students. Each faculty mentors 5 to 6 students. The college ensures a friendly atmosphere to students and the faculty is approachable to the students. Teachers adopt various informal and formal mentoring modes. Adequate personal attention is provided to each student. Their anxieties related to the academics, non-academics, are well taken into consideration by the mentors and they support the students

wholeheartedly. Students' individual differences in terms of their needs, interests, aptitude, attitude, skills, etc are considered whenever they undergo mentoring process. Mentors do pay proper attention to keep their own mentoring records. Adequate remedial teaching is assured to the mentees. Every year, coaching programmes for PSC, NET, SET, CTET, KTET are conducted every year based on the report given by the mentors on their mentees. The college extends personal care and attention to all students and provides guidance with respect to career, personal, vocational matters..

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
62	11	1:6

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
11	11	Nil	Nil	2

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	NA	semester	03/04/2017	31/05/2017
MEd	NA	Semester	05/06/2017	13/11/2017
<a href="#">View File</a>				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

A multilevel evaluation process is practiced in the Institution for assessing student learning. The academic development of the student is evaluated through continuous internal assessment and semester end examinations. The internal assessment is done for the theory and practical. The internal assessment for theory examination is based on attendance, assignments/seminars and test papers. Assignments are evaluated on the basis of punctuality, review, content, conclusion, and references. Seminar is assessed on the basis of content, presentation, conclusion, and references. The Internal Assessment for practical is based on students' performance in the practice teaching and related practical works they have to complete as part of the B.Ed. Programme. To acquaint the M.Ed. scholars with secondary/higher secondary practices and the practices of B.Ed. Programme a compulsory Internship Programme is scheduled. The college has a course coordinator who monitors and verifies the documents leading to granting of internal marks. The college ensures that internal assessment is done in an unbiased manner. Internal mark distribution is published in the notice board before sending to universities. All the details



of this will be kept for two years in the college. Besides this, a model exam for each course is conducted at the end of each semester. The external evaluation of all theory courses are done by Semester end Examination conducted by the university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar of the institution is prepared in par with Mahatma Gandhi University calendar. The academic calendar and handbook of the college is decided based on the university academic schedule. Examinations and other related activities are scheduled and executed as per to the dates given in the university calendar. The faculty under the guidance of the Principal plan the tentative schedule for the academic year. The hand book academic calendar is made available to the students at the beginning of each academic year. Evaluation of the students' learning is done at different levels. There are internal and external examinations. The theory and practical work of each semester is evaluated both through internal and external evaluation systems. The internal assessment of the theory courses is done by conducting unit tests and practicum assignments. Besides this, a model exam for each course is conducted at the end of each semester. The external evaluation of all theory courses are done by End Semester Examination conducted by the university. The external evaluation of practical courses in the III and IV Semesters are carried out by the examination board constituted by the University. All documents and records pertaining to practical courses are made available before the External Examination Board constituted by the University. The faculty maintain a teachers' diary and work record for each academic year - each batch. The internship programmes in semester 2 and semester 3 are carried out strictly in adherence with the schedule announced by the university

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.nationalcollege.edu.in/programmeoutcome.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	MEd	NIL	18	18	100
NA	BEd	NIL	15	15	100

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://nationalcollege.edu.in/downloads/2016-17-std-survey.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
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Nil	0	NA	0	0
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
00	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nil	0
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	00	0	Nil
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	NIL	Nil	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NA	Nil
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nil	0	0	Nil
No file uploaded.						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nil	Nil	Nil	0
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	Nil	2	9
<a href="#">View File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	College, Aluva Blood Bank	9	61
Visit to Tribal Area	Kunjippara Tribal Colony, Kuttampuzha	10	33
<a href="#">View File</a>			

### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	Nil
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### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Workshop	National College for Teacher Education	Workshop on First Aid	11	60
Food for the Poor	National College for Teacher Education	Helping Hand for Beggars	8	62
<a href="#">View File</a>				

## 3.5 – Collaborations

### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
nil	NIL	NA	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	BEd. Internship	11 SCHOOLS	18/01/2017	15/02/2017	18
Internship	BEd. Internship	11 SCHOOLS	15/06/2016	04/10/2016	15
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	na	Nil
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1	0.84

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
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Library EX Plus	Fully	EX Plus	2014
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#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5934	768738	50	28000	5984	796738
Reference Books	550	301450	Nil	Nil	550	301450
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
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#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	26	15	5	2	1	2	1	100	0
Added	0	0	0	0	0	0	0	0	0
Total	26	15	5	2	1	2	1	100	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2	136041	3	274718

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The quality of the teaching-learning process is maintained by adopting
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appropriate policies and procedures for utilizing the infrastructure facilities of the college. The infrastructure facilities and other learning resources of the college are used very well for the teaching-learning process. The college is equipped with adequate facilities for accommodating the needs of students, faculty, and the administrative staff. The college has a well-maintained computer lab, Wi-fi facility, and printing facility, Printers, LCD Projectors. Students maintain personal and subject blogs for uploading their e-contents.

**Library:** The library supports the academic needs of students, research scholars, and faculty of the college by providing information resources such as books, journals, periodicals, CDs, Proceedings, reference books, Project Reports, Braille collections, and theses. The library has an organized collection of theses of M.Ed. Students, publications of teachers, subscribed and open-access e-journals, collections of teachers, digitized books, educational articles, various commission reports, question papers of B.Ed. and M.Ed., Seminar Proceedings, etc. **Laboratory Facilities:** The Students and faculty of the college have optimally utilized the well-maintained laboratories such as Computer Lab, Technology Lab, Psychology Lab, and Science Lab. The physical and health department of the college is very active and encourages students to participate in various activities such as Yoga, Sports items, etc

[http://nationalcollege.edu.in/downloads/procedure\\_policies.pdf](http://nationalcollege.edu.in/downloads/procedure_policies.pdf)

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	students scholarship	8	53240
Financial Support from Other Sources			
a) National	NIL	Nil	0
b) International	NIL	Nil	0
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Language Lab	21/07/2016	6	English Faculty
Remedial coaching	06/06/2016	15	Faculty
Bridge courses	01/06/2016	33	Faculty
<a href="#">View File</a>			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	UGC. NET, SET, K-TET,	33	33	2	10

C-TET

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
7	7	2

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NATIONAL SCHOOL	33	2	Guardian Angel Higher Secondary School, Mannur, Muvattupuzha	30	5

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	Nil	NIL	NIL	NIL	NIL

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	1

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SPORTS Day	COLLEGE	74
ARTS DAY	COLLEGE	75

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## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
------	-------------------------	-------------------------	-----------------------------	-------------------------------	-------------------	---------------------

2017	NIL	Nill	Nill	Nill	00	00
2016	NIL	Nill	Nill	Nill	00	00
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution organizes a wide range of activities for the progress of the students adhering to the goals and objectives of the institution. The institution arranges Scholastic and Co-scholastic Programmes under various clubs. Various activities conducted under SUPW are Campus Cleaning and Beautification, Art and Craft Work, Glass Painting, Cancer Awareness, Legal Awareness Programme, Preparation of basic craft products and also visit to multi-grade school, special schools, and orphanages. Sports and Games competitions are held for recreational purposes. The college has a basketball court. The college has a well functioning ALUMNI. The elections to the College Union are conducted in accordance with notification of Mahatma Gandhi University. Every year a new Guardian Teacher Association (GTA) body is formed in the college. It supports the various development Programmes of the college. The college conducted 'Cleaning of Campus Programme' on the 6th of June 2016, the day after World Environment Day. For enhancing learners proficiency, on 8th of June, a 'Workshop on Teaching Aid was conducted. On 15th of June 2016, a 'Workshop on Digital Teaching' was organized to facilitate them with digital knowledge for pedagogical environment. The college observed 'Yoga Day' on June 21st to facilitate the merits of yoga and its importance among teacher educators. Also, we conducted a 'Workshop on Arts and Crafts, on June 22nd. On 15th of August the college observed 'Independence Day' and hoisted the tricolor flag. A 'Drama Workshop' was conducted on 7th of September to enrich the students on their theatrical skills. On October 3rd, the day after Gandhi Jayanthi, which included Oath taking ceremony, and under the Nature Club the 'Environment/Campus Cleaning Programme was executed. In the same month itself, we conducted a Talk on 'Sthree Suraksha'. November 1st, was observed as 'Mathru Bhasha Dinam' with an elocution competition. Onam was also celebrated. On November 26, under the Social Science Club we conducted a 'Quiz Competition' as the part of commemorating Constitutional Day of India. By the end of the month, on 30th of November, the college observed the Birth Anniversary of Sardar Vallabhai Patel. On December 1st the college observed 'World AIDS Day,' to spread the awareness about such infectious diseases. On 7th under the Social Science Club we conducted an 'Exhibition' and opened for the community participation. Also under the Social Science Club we conducted a 'Quiz Competition' on 'Human Rights' on 12th of December. On 23rd of December 2016, the college celebrated Christmas by conducting Christmas Programmes and Cake Cutting. On 12 and 13th of January 2017, the college conducted Sports and Arts, respectively. The Sports Events were conducted at Vengola Panchayath Ground, Onamkulam, and Arts Events were conducted at College Auditorium. The guardian Teachers Association (GTA) general body was held on 20th of January. On February 9th under the Literary Club we conducted a Quiz Competition. And on 23rd we conducted an 'Awareness Programme' on 'Health and Hygiene' under Health Club. On March 3rd 2017, we held a 'Book Review Competition,' in which most of the teacher educators participated in the programme.

**5.4 – Alumni Engagement**

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:



962

5.4.3 – Alumni contribution during the year (in Rupees) :

8400

5.4.4 – Meetings/activities organized by Alumni Association :

Annual General body Meeting(14-1-2017), Executive Committee Meeting,( 9-5-2016) Activities: 1. Prize distribution for high school students (Top Scorers)(12-7-2016) 2. Road cleaning (22-11-2016) 3. distribution of dress items for poor (5-1-2017)

**CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

National College for Teacher Education is established and managed by Allama Iqbal Memorial National Foundation for Education and Training (AIMNET). The college administrative team comprises of Chairman, Manager, Principal, Administrative Officer, HoD M.Ed, Staff Secretary and Superiendent. The management has an effective policy of participative management and decentralisation both in academic and administrative matters. The college decentralizes all academic and administrative duties in adherence to its vision and mission. The Institution has constituted different committees for its efficient functioning. Various committees of the College coordinate all the academic and non academic activities. The Principal heads the academic and administrative wings of the college. The principal is assisted by the faculty and staff in all academic and administrative matters. The IQAC coordinates the functioning of the committees for the smooth conduct of the academic activities of the institution. Each committee comprises faculty, staff and student representatives. The college conducts regular meetings of the IQAC, faculty, staff, and, students , the alumni and the PTA to gather the collective wisdom of its members. At each level of activity, teachers and students cooperate with each other for the implementation of the plan. Every member of the committee is given freedom to express one’s views and opinions for the effective functioning of the college. The Academic Committee designs the plan of action (scholastic and co scholastic) for the academic year. The faculty and staff are assigned charge of different committees at the very beginning of the year. The college office administration also functions in a decentralized and participative manner. The office is headed by the Office superintendent who is assisted by office clerks and attendants. The management organizes meetings periodically with staff and evaluates the performance of staff. The management motivates the staff and students for their professional competence.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

**6.2 – Strategy Development and Deployment**

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	As our institution is affiliated to M.G University we follow the curriculum implemented by the university. Faculty from our institution participated in the curriculum revision (B.Ed. M.Ed.)

workshops conducted by the university. All members of faculty actively participated in the review of the two year B.Ed. and M.Ed. Programmes

Admission of Students

The college follows the rules and regulations of NCTE, Government of Kerala and Mahathma Gandhi University for the admission procedure. 50 of the seats are filled by the Management from the list prepared by them. Weightage to each section is published in the website of the Government Agency and allots students to their opted colleges based on their preferences and ranks.

Industry Interaction / Collaboration

The institution has collaboration with 23 schools in the neighbourhood. They are the cooperating schools for the internship programme. Induction and internship programmes are conducted in collaboration with these schools. The faculty are often invited by these schools as resource persons and as judges for the various programmes organized.

Human Resource Management

Developmental needs of the staff are identified by means of assessment from students, alumni, peer group and self evaluation of Faculty. Teachers are encouraged to attend refresher courses, seminars, workshops, orientation programmes etc. conducted by universities and other professional organisations to ensure Human Resource Development and Total Quality Management. Non-teaching staff is also encouraged to attend various programmes organised by the Institution and other outside GOs and NGOs. The institution effectively utilizes rich human resources through various committees organized.

Library, ICT and Physical Infrastructure / Instrumentation

The Institution has adequate building. Infrastructure and Learning Resources are sufficient to house the B.Ed. and M.Ed. Programmes and all related extension activities. The College tries its best to give maximum facilities to the students and the staff. The Institution has a three-storeyed building. The general classrooms are equipped with facilities like computer and LCD. All classrooms are spacious and well-ventilated. Each classroom has enough seating capacity, almirahs/cupboards for keeping teaching aids. M.Ed. classrooms have individual

tables and chairs. Various resource centres as prescribed by NCTE have been established. The College has a fully furnished Science and Mathematics Resource Centre, Psychology Resource Centre, ICT Resource Centre, Arts and Craft Resource Centre, Health and Physical Resource Centre and Library Services. The different resource centres are functioning under the supervision of faculty-in-charges. The College has 25 computers including 15 computers in the ICT Resource Centre. Free Internet access is provided to the students and Faculty. Local Area Network in the College is connected to Library, Principal's room, computer lab, office, and Faculty rooms. Broadband Internet connection is available in all these places. It encourages students to use multimedia to construct and convey knowledge through web browsing, downloading, uploading and blogging. Physical infrastructure of the College is shared with other institutions for educational, cultural and social activities.

**Research and Development**

The college has a Research Assessment Committee to encourage and render all support in research to the faculty. The college library provides reference services to research students from other institutions. The committee encourages the faculty to participate in national and international seminars, workshops, conferences, refresher/Orientation/Short term courses. The Head of the Institution guided the research scholars registered in Alagappa University and he co-ordinated various projects undertaken by IGNOU during his tenure. The institution encourages the teachers to undertake and successfully complete research programmes like Ph.D., minor/major projects etc. The committee also offers wholehearted support to the faculty who are resource persons at various academic programmes. The institution encourages the faculty to excel in their efficiency by giving opportunities for their professional growth in all respects.

**Examination and Evaluation**

The institution ensures fair conduct of examinations. Its effective monitoring relies on CCTV Camera

records. Internal assessment is conducted by way of periodic tests, practicals and practicum works under the guidance of the concerned teachers and the college coordinator. The students are given feedback and necessary support. Internal exams are conducted before the university exams in each semester. Semester final exams (conducted by the university) and practical examinations (conducted by the university) are conducted as per the University schedule. Internal marks of the theory courses are published on the notice board prior to the commencement of the theory examinations. Students have provision to voice their grievance regarding the internal marks to the concerned authority.

Teaching and Learning

The college IQAC prepares the Plan of Action for the academic year. At the beginning of the academic year the Principal convenes a staff meeting to finalise the dates for each academic event scheduled for the year. The decisions of the meeting are detailed in the college calendar and handbook, published at the beginning of each academic year. At the beginning of each semester, the academic schedule specific to the semester is discussed in a staff meeting. The time schedule for each event is decided. It is ensured that the events are conducted at the right time. The IQAC monitors the timely completion of various academic programmes. The core of B.Ed. programme - discussion classes, demonstration classes by experts, criticism classes, school induction, internship are carried out within the stipulated time period. The timetable for each semester is prepared according to the specific needs of the semester. The mode of transaction of syllabus includes lecture, seminar presentations, discussion, field trip, project, assignments, survey, practicum work, practical work, etc. The college offers special Coaching for competitive exams like TET and SET and NET. Besides these, field trips, education camps, study tour, exhibitions, science exhibitions, quiz programmes, extension activities, etc. are organised to supplement classroom teaching and learning.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	Students' stipend and scholarship are provided through e- grants websites run by the government of Kerala. The financial accounts of the college are kept in the form of paper and digital files. The college ensures periodical financial auditing by authorised agencies. The institution prepares financial statements annually.
Student Admission and Support	The college follows the rules and regulations of NCTE, Government of Kerala and Mahatma Gandhi University for the admission procedure. 50 percent of the seats are filled by the Management from the list prepared by them. Weightage to each section is published in the website of the Government Agency and allots students to their opted colleges based on their preferences and ranks. The selection procedure is fully transparent. As per the guidelines of the University, a merit list is published. Admissions to Community and Management quota are fully transparent and merit based. Special facilities are provided for the differently abled, minorities, etc. An SC/ ST Cell, Grievance redressal cell, anti-ragging committee function to provide the necessary student support.
Examination	Internal marks are published as per the rules and regulations of the university. University exam/ semester examination dates are noted in the academic calendar. CCTV is set up in the examination halls. The internal marks of the theory courses are published prior to the conduct of the University examination. Students can convey their grievances related to the internal marks with the concerned authority. There is mechanism for redressal of grievances related to internal marks.
Planning and Development	The institution functions in a partially digitalised system. All reports related to planning (academic and administrative) are maintained in the form of files both in written and digital format. The intimation regarding the meetings are conveyed through notices and whatsapp messages.
Administration	The college administration works in a

partially digitalised system. The official records are maintained in paper and digital files format. Information from the University are conveyed to faculty and staff through e-mail and whatsapp.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	Jayakrishnan P.V.	Orientation Programme of B.Ed M.Ed	college	1000
2016	Kavitha N Karun	Orientation Programme of B.Ed M.Ed	college	1000

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Workshop on Digital Teaching	Workshop on Office Automation	15/06/2016	15/06/2016	14	4

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
orientation programme	10	15/06/2016	15/06/2016	1
refresher course	8	20/07/2016	20/07/2016	1

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
CARE AND SHARE PROGRAMME	CARE AND SHARE PROGRAMME	CARE AND SHARE PROGRAMME, SCHOLARSHIP BY THE COLLEGE

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits regularly: Internal audit is conducted regularly by the management. Since the Institution is a self-financing college, the revenue is generated through course fee collections and financial support from the Management. The source of income of the College is legitimate and accounted. No finance has been mobilized through donations during the last three years. The Operational Budget is adequate to cover day-to-day expenses. If at all any deficit occurs, the same is met by the Management. The accounts of the Institution are audited regularly. There is an external and internal audit system. Presently the accounts are audited by Mr. M.A. Moideen and Associates, a well-established firm at Ernakulam. The Institution has computerised its finance management system. The financial budget allocations are made with the help of computer. All the financial statements and pay sheets are prepared using the computer. Scholarships of students and grants are collected through e-grants.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	GOVERNING BODY
Administrative	No	NA	Yes	GOVERNING BODY

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Financial support to needy students. During the community living camp, financial support from GTA is received. And they also provide groceries, vegetables, etc required for the camp. GTA also eager to provide saplings and seeds for the gardening activities of the college.

6.5.3 – Development programmes for support staff (at least three)

Development programmes for support staff. Encourage staff to attend training programmes. Provident Fund for the Staff. Festival allowances are provided.



## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1 Initiated Value Added Courses 2 Orientation to digital techniques of teaching and assessment 3. Workshops on life/ soft skill development

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Cleaning of college campus under the auspices of Green Protocol	06/06/2016	06/06/2016	06/06/2016	40
2016	Workshop on Teaching Aids Preparation	08/06/2016	08/06/2016	08/06/2016	40

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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

## 7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Talk on Sthree Sureksha	13/10/2016	13/10/2016	60	12

## 7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

## Percentage of power requirement of the University met by the renewable energy sources

National College for Teacher Education has a green campus. Conscious efforts are taken to protect and sustain the natural ecosystem. The institution strictly follows certain norms to protect existing environment. The infrastructure strictly adheres to environmental friendliness. Ours is a plastic free campus. Students and teachers are encouraged to use steel lunch boxes and natural packing material. Eco friendly orientation is consciously cultivated among students by organizing various awareness programmes and competitions. Medicinal plants are planted in the campus to give importance to Ayurvedic medicines. The college organizes several seminars and lectures related to environment conservation, eco literacy and bio diversity management on days of importance like 'World Environment Day'. Environmental Sensitization posters were put up in the campus. The college also maintains a vegetable garden to familiarize students the methodology of Organic farming. Maximum efforts are being put to avoid all types of pollution. The Green Protocol of



the college conducted campus cleaning programmes on 6 June, 2016 (as part of Environmental Day observance) . A week long observation of Gandhi Jayanthi was done starting from 1 October, 2016. An Oath on protection of environment was taken by faculty and students on the occasion, and students under the guidance of faculty engaged in campus cleaning on the day.

#### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Braille Software/facilities	Yes	Nil
Physical facilities	Yes	1
Rest Rooms	Yes	1

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	14/12/2016	1	visit to Bethlehem old age home	food and cloth Supply	72
2017	1	1	23/02/2017	1	awareness programme by health club	conducted rally on anti drugs	71
2016	1	1	01/12/2016	1	awareness class	AIDS- consciousness	70
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#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	Nil

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
observation of world environment day	01/06/2016	01/06/2016	38
cleaning of college campus	06/06/2016	06/06/2016	40
Observance of Yoga Day	21/06/2016	21/06/2016	40

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### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

National College for Teacher Education takes steps to manage solid, liquid and e-wastes. There are two types of Solid wastes, Biodegradable and Non biodegradable. Biodegradable waste is allowed to degrade or decompose in large pits. Non biodegradable wastes like plastics are not allowed in the college campus. The college campus is a plastic free campus. Dust bins are provided throughout the campus. Throwing the waste anywhere is strictly prohibited. Use of plastic bags is discouraged within the premises of the campus. The college has a good drainage system. The Nature club of the college spreads awareness about the green protocol and water conservation among the staff and students through posters, organising mimes, skits, and observance of days of environmental importance.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

**BEST PRACTICES OF THE INSTITUTION. Quality Enhancement Measures--** The faculty members participate in a number of refresher and orientation programmes to adopt the best practices in teaching and for quality enhancement. Experts and dignitaries from varied fields are invited for the national Seminars organised by the Institution for the benefit of both staff and students. Academic and non-academic measures like remedial teaching, arts/sports activities, research and social projects are conducted. The students are given mentoring, guidance and counselling services. Every year students take initiative in the publication of College Magazine and Manuscript Magazines for displaying their creative abilities. The non-academic activities include celebration of national and international days and other cultural occasions. ICT supported activities and programmes are planned and executed for quality enhancement. Curricular Aspects -- Every academic year, the academic committee analyses the feedback collected from various sources. Majority of the students in the Institution belongs to the Scheduled Tribe who is socially deprived. The relentless efforts made by the teaching faculty and with the effective implementation of the curriculum, help these students to pass the examinations with high grade. Teaching - Learning and Evaluation -- The Institution assures quality teacher education through various strategies adopted from time to time. The Institution takes initiatives to adopt interdisciplinary mode of teaching in complementary topics. Online tutoring is given during internship period and semester breaks. Student teachers are initiated to take lessons on environmental education while practice teaching. Teacher educators promote online submission of assignments and seminars. Sharing of education related ideas through social networking. Usage of Gyandarshan and Victers Channel programme for updating knowledge. The institution provides access to: e-journals and online libraries, encourages blog creation and web designing, preparation of teaching aids in workshops and distributing it to the Model School, collection and compilation of profiles of psychologists, creation of Blogs, peer evaluation, practicing more teaching skills, submission of assignments through online mode, introduction of yoga and music to improve student performance. Peer evaluation during practice teaching, teacher evaluation by student teachers, evaluation of campus experience and performance by alumni members, and assessment of student behaviour by using different tests are also done. Teacher educators use LCD projectors for imparting the Curriculum, student teachers are motivated to prepare and use PowerPoint presentations in the learning process, to acquaint with global trends in education. Web based assignments are given. Self-instructional modules are prepared by Faculty members, learner participation is promoted by providing opportunity for reflection. Faculty and M.Ed. scholars jointly develop audio CDs for audio tutorial. **RESEARCH, CONSULTANCY AND EXTENSION--** The Institution invites resource persons from various universities and colleges to share their research ideas with Faculty members and student teachers for

enhancing the quality of research, consultancy and extension activities. The College has encouraged all the staff members to undertake action research and minor research projects to improve quality of teaching. Staff is allowed to use Internet facility at their convenience and download materials relating to their research. Our staff members provides free-of-charge consultancy to those who approach them. A Research Committee has been framed to solve the problems and difficulties faced by the M.Ed. students for their dissertation work. Action Research is conducted in teaching-practice schools and students get benefitted from their research solutions. The College publishes a research journal annually. Research papers of Faculty members of the Institution and other institutions, research scholars are invited for publication in the College journal. A good number of books are added to the College Library every year. Recently some initiatives have been taken to establish links with different organizations for academic purposes. Infrastructure and Learning Resources adopted by the Institution-- Blogs writing, peer evaluation, practicing more teaching skills, introduction of yoga and music appreciation to improve student performance, assessment of student behavior by using different tests, book bank system, specially arranged laboratories like media lab, provision for settling students' grievances, and Braille books. STUDENT SUPPORT AND PROGRESSION-- Every academic year begins with a one week orientation programme to familiarize the students with vision, mission, goals, objectives, rules and regulations of the Institution to enlighten them about the dignity of teaching profession, status and code of ethics for teachers etc. Activities are organised for conveying messages against harassment of women, drugs and alcohol abuse, ragging generating awareness about HIV/AIDS, cancer and other life style diseases and other student enrichment classes on physical fitness, road safety, communicative English classes etc. The Institution provides career guidance to the students to enable them to get placed. Coaching for various competitive examinations like NET, SET, TET, PSC etc. is provided to the students. The Institution shares PSC centre with our model school, approved by the Department of Minority Affairs, Government of Kerala for imparting free training for competitive examinations for our students and the general public. GOVERNANCE AND LEADERSHIP-- Governance and leadership is done in a decentralized manner which involves active participation of all the personnel in the Institution to generate transparency in decision-making and execution. Feedback obtained from different sources aid in making necessary alternations for effective functioning of the Institution. Formation of different committees makes the administration decentralized and transparent. Healthy and harmonious relationship between the staff and Management gives multi-dimensional professional enhancement. Maintain collaborations with other institutions for the professional development. Constant observation assistance from the Principal and the Management assures the quality enhancement.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://nationalcollege.edu.in/downloads/Best-practices.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

INSTITUTIONAL DISTINCTIVENESS 1. UPHOLDING VALUES-- Value based education equips the prospective teachers against the prevalent social evils and helps them to become the ideal citizens of our country. Some of the value based activities are as follows: • Morning assembly • Organizing seminars, debates table talks on various social issues. • Observation of days of importance. • Celebration of national and cultural festivals. • Arranging community oriented programmes such as community living camp, blood donation camp etc. • Honoring

eminent teacher personalities and elderly persons who make services in the society. 2. WELFARE PROGRAMMES FOR THE SOCIETY-- Institution organizes various activities for the welfare of the society. • Counselling. • Legal consultancy. • Students serve as volunteers and judges for the various programmes organized by the GO's and NGO's. • Providing food grains for the needy. • Teaching aid distribution. • Faculty members and students participate in various community programmes. 3. TEACHING - LEARNING-- • Mentoring and remedial teaching. • Techno-pedagogy. • Book banking. • Team teaching. • Alumni supported teaching practices. • Experiential learning. • Reflective learning. 4. RESEARCH CONSULTANCY AND EXTENSION SERVICES-- • Faculty serves as research consultants and guides. • Research publications. 5. NATURE FRIENDLY--- • Plastic free campus. • Herbal gardening. • Organic farming. • Rainwater harvesting. • Bio-Waste management system. • SUPW from reusable waste materials. 6. PHYSICAL AND MENTAL HEALTH-- • Yoga and Aerobics classes. • Practice of sports and games. • Counselling classes. • Pre-marital counselling sessions. • Regular prayer and holy books reading.

Provide the weblink of the institution

<http://nationalcollege.edu.in/downloads/institutional-distinctiveness.pdf>

### **8.Future Plans of Actions for Next Academic Year**

The college has the following plans for future: 1. To enhance E-Learning 2. conduct blood donation camp 3. Create awareness among the local community about good health and life style diseases 4. Conduct extension activities related to health for the public, such as free medical checkup, classes by doctors, etc. 5. Conduct workshops to find innovative teaching aids 6. Publish a news letter every year 7. Develop effective waste disposal facilities at college 8. Provide food for poor 9. Create awareness among students about neighbouring institutions which make contributions to society